



THE FORWARD PLAN

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The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to www.towerhamlets.gov.uk/forwardplan or for smart phone/tablet users scan the QR code to the right with your device camera.



Tower Hamlets Council Forward Plan

Advance notice of Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Article 13.03 of the [Constitution](#). Key Decisions are taken by the Mayor, or the Mayor in Cabinet. The Cabinet comprises of Mayor, Lutfur Rahman and the following Members:

Councillor Ohid Ahmed, Deputy Mayor
Councillor Rofique U Ahmed, Cabinet Member for Regeneration
Councillor Shahed Ali, Cabinet Member for Environment
Councillor Abdul Asad, Cabinet Member for Health and Wellbeing
Councillor Alibor Choudhury, Cabinet Member for Resources
Councillor Shafiqul Haque, Cabinet Member for Jobs and Skills
Councillor Rabina Khan, Cabinet Member for Housing
Councillor Rania Khan, Cabinet Member for Culture
Councillor Oliur Rahman, Cabinet Member for Children's Services

Further information on the Mayor and Members of the Cabinet can be found on the Council [website](#).

Individual notices of new Key Decisions will be published on the website as they are known, whilst a Forward Plan collating these decisions will be published 28 days before each Cabinet meeting. The Forward Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required. [The Committee pages](#) on the Council website include copies of the Forward Plan, Cabinet and other meeting dates and the publication dates of the Forward Plan.

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (including on the website) as early as possible and Urgency Procedures as set out in the Constitution will have to be followed.

The most effective way for the public to make their views known about the issues listed in the Forward Plan is to examine the consultation column of the Forward Plan, and/or contact the report author or Cabinet Lead Member as soon as possible, and no later than 10 working days before the decision is expected to be taken.

You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Reports, appendices and background papers will be available on the Council's website 5 clear working days before the Cabinet meeting. For all other information or to submit documents in relation to any issue, please contact the relevant officer.

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session.

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Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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* New Issues published since the last Forward Plan

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Title of Report	LBTH/THH Energy Company Obligation (ECO) Insulation works on HRA Properties (Project 1)	Ward All Wards	Key Decision? Yes
Summary of Decision	<ul style="list-style-type: none"> • Adopt capital estimates for insulation works on HRA properties totalling £1,856,000= funded by Council contributions of £1,000,000= from New Homes Bonus earmarked for Decent Homes, and £856,000= already earmarked from the HRA capital & revenue resources • Award contract for the Energy Company Obligations (ECO) Project to Carillion Energy Services. • Authorise the Corporate Director Development and Renewal in consultation with Assistant Chief Executive (Legal Services) to finalise the terms of the contract with Carillion Energy Services • Authorise the Assistant Chief Executive (Legal Services) enter into all necessary document to implement the decisions made in respect of this report. 		

Decision maker Date of decision	Mayor's Executive Decision Making 06/02/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	n/a n/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Jackie Odunoye (Service Head, Strategy, Innovation & Sustainability, Development & Renewal) jackie.odunoye@towerhamlets.gov.uk
What supporting documents or other information will be available?	Cabinet Report Full Council Resolution
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	LBTH/THH Energy Company Obligation (ECO) Insulation Works on HRA Properties (Project 2)	Ward All Wards	Key Decision? Yes
Summary of Decision	<ul style="list-style-type: none"> • Adopt capital estimates for insulation works on HRA properties totalling £2,254,000= funded by a grant from the Department of Energy and Climate Change (DECC). • Award the contract for the Energy Company Obligations (ECO) Project to Carillion Energy Services. • Authorise the Corporate Director Development and Renewal in consultation with Assistant Chief Executive (Legal Services) to settle the terms of the contract with Carillion Energy Services. • Authorise the Assistant Chief Executive (Legal Services) enter into all necessary document to implement the decisions made in respect of this report. 		

Decision maker Date of decision	Mayor's Executive Decision Making 06/02/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	n/a n/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Jackie Odunoye (Service Head, Strategy, Innovation & Sustainability, Development & Renewal) jackie.odunoye@towerhamlets.gov.uk
What supporting documents or other information will be available?	ECO Project Funding Bid Department of Energy and Climate Change funding offer
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Appointments to the Board of Tower Hamlets Homes	Ward All Wards	Key Decision? Yes
Summary of Decision	To appoint two Councillor Board Members to the Tower Hamlets Homes Board.		

Decision maker Date of decision	Mayor's Executive Decision Making 20/02/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	n/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	John Coker (Strategic Housing Manager, Development & Renewal) john.coker@towerhamlets.gov.uk
What supporting documents or other information will be available?	Mayor's Executive Decision paper
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Anchorage House - Break Clause Notice to the Landlord	Ward All Wards	Key Decision? Yes
Summary of Decision	Endorsement of the Authority's action to serve notice to vacant Anchorage by June 2013.		

Decision maker Date of decision	Mayor's Executive Decision Making 01/03/13		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk		
Who will be consulted before decision is made and how will this consultation take place	Other directorates have been consulted as part of the smarter working programme, which requires all of the Councils activities on EID complex to relocate into Mulberry. This process has been ongoing for the last year and will continue until the vacation date of June 2013.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NO (as this has already been undertaken as part of the Smarter Working Programme)		
Contact details for comments or additional information	Ann Sutcliffe (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk		
What supporting documents or other information will be available?	n/a		
Is there an intention to consider this report in private session and if so why?	Under Paragraph 3 of Section 12A of the Local Government Act 1972 (Information relating to the financial or business affairs of any particular person (including the authority handling the information), the report will include the commercial strategy for concluding the dilapidation settlement, which will include a financial sum.		

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Title of Report	Anchorage House - Dilapidations settlement	Ward East India & Lansbury	Key Decision? Yes
Summary of Decision	Executive Mayor is requested to instruct officers with the preferred settlement option for the dilapidations settlement on Anchorage House following consideration of the options available as set out in the paper.		

Decision maker Date of decision	Mayor's Executive Decision Making Not before 16/04/13		
Community Plan Theme	One Tower Hamlets		
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk		
Who will be consulted before decision is made and how will this consultation take place	n/a n/a		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a		
Contact details for comments or additional information	Ann Sutcliffe (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk		
What supporting documents or other information will be available?	n/a		
Is there an intention to consider this report in private session and if so why?	Under Paragraph 3 of Section 12A of the Local Government Act The report will contain sensitive financial information.		

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Title of Report	Review of the Council's Discretionary Awards Determination for the 2013/14 financial year and discretionary award policies	Ward All Wards	Key Decision? Yes
Summary of Decision	Recommended to accept certain discretionary award powers and to agree to the continuation of existing grant scheme and to the launch of a new grant scheme discretionary award schemes.		

Decision maker Date of decision	Cabinet 08/05/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Mayor Lutfur Rahman, (Mayor) mayor@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	The continuing grant schemes are not now subject to consultation. The new grant scheme is being developed and consultation will happen with the Benefits Team. By personal contact.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes To be completed March or sooner, once Councillors provide the outline of their preferred scheme.
Contact details for comments or additional information	Diana Warne (Head of Secondary Learning and Achievement) diana.warne@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Towards a Healthier Tower Hamlets: Health and Wellbeing Plan	Ward All Wards	Key Decision? Yes
Summary of Decision	To adopt the Health and Wellbeing Plan.		

Decision maker Date of decision	Cabinet 08/05/13
Community Plan Theme	A Healthy and Supportive Community
Cabinet Member	Councillor Abdul Asad, (Cabinet Member for Health and Wellbeing) abdul.asad@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Wide ranging consultation took place with a range of stakeholders, health and social care professionals, residents and the third sector. The strategy and associated delivery plan has been developed based on collaborative working between all the members of the Health and Wellbeing Board. Meetings, public consultation on website and in East End Life.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An equalities screening was carried out which informed the development of the strategy
Contact details for comments or additional information	Louise Russell (Service Head Corporate Strategy and Equalities, Chief Executive's) louise.russell@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Watts Grove Depot Redevelopment - Tender Award Report	Ward Bromley-By- Bow	Key Decision? Yes
Summary of Decision	<p>Note the progress made on the procurement process;</p> <p>Agree the award of the tender to the successful bidder;</p> <p>Agree that a reserved bidder be identified; and</p> <p>In conjunction with the Executive Mayor, that under delegated Authority the Director of D&R and the Assistant Chief Executive (Legal Services) enter into contract subject to the condition precedents being met by the successful bidder.</p>		

Decision maker Date of decision	Cabinet 05/06/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	<p>Consultation has taken place with Directorates affected through the Depot review strategy, and within the Affordable Housing and Planning terms.</p> <p>Project Board and Steering Group meetings.</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Completed on 12th October 2012.
Contact details for comments or additional information	Ann Sutcliffe (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk
What supporting documents or other information will be available?	Equality Impact Assessment
Is there an intention to consider this report in private session and if so why?	<p>Yes</p> <p>Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority handling the information)</p> <p>Report will contain exempt information under Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority handling the information), relating to the tender process.</p>

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Title of Report	HRA Capital Estimates Report	Ward All Wards	Key Decision? Yes
Summary of Decision	To agree the HRA capital estimates for 2013/14.		

Decision maker Date of decision	Cabinet 08/05/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Section 20 Leasehold Consultation has taken place on the decent homes schemes. A number of the schemes will require planning Approval and the relevant consultation will take place as the schemes progress. S20 consultation has followed the prescribed process as have any planning consultations that have / will occur.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	John Coker (Strategic Housing Manager, Development & Renewal) john.coker@towerhamlets.gov.uk
What supporting documents or other information will be available?	To follow
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Learning Disability Day Opportunities - Modernisation Programme	Ward All Wards	Key Decision? Yes
Summary of Decision	Decision for award of block contract and community hub preferred provider list from recommendations presented from the Learning Disability Day Opportunities procurement.		

Decision maker Date of decision	Cabinet 08/05/13
Community Plan Theme	A Healthy and Supportive Community; A Safe and Cohesive Community
Cabinet Member	Councillor Abdul Asad, (Cabinet Member for Health and Wellbeing) abdul.asad@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	<p>Consultation and updates provided in regards to procurement process and modernisation programme to:</p> <p>DMT, CMT, MAB, Lead Councillor,</p> <p>Statutory providers such as Health, CLDS, Transition Team,</p> <p>Voluntary Sector Providers (both currently commissioned and broader providers local and national),</p> <p>Carers and Service Users,</p> <p>Legal, finance, ART and procurement from LBTH.</p> <p>To date through reports to:</p> <p>MAB, DMT, CMT</p> <p>Through workshops, presentations and meetings to:</p> <p>DMT, Pan Providers Forum – voluntary sector providers , CLDS, Health commissioners (also on evaluation panel) and ART</p> <p>Targeted workshop to:</p> <p>Service users and carers</p> <p>Briefings:</p> <p>Voluntary Sector providers CLDS for support for service users and carers Members Briefings</p> <p>Verbal Updates:</p> <p>Learning Disability Partnership Board Big health check-up feedback event</p>

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	A communication and mobilisation plan is in progress in partnership with CLDS and Brokerage to support operational teams, providers and service users and carers and will continue for a further 6 months in order to support the planning and management of any transition.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, completed in February 2013.
Contact details for comments or additional information	Deborah Cohen (Service Head, Commissioning and Health, Education, Social Care and Wellbeing) deborah.cohen@towerhamlets.gov.uk
What supporting documents or other information will be available?	" EqlA, " ITT documents: - Supported employment, training and social enterprise project Community Hub - preferred provider list
Is there an intention to consider this report in private session and if so why?	Under Paragraph 3 of Section 12A of the Local Government Act 1972. Report may contain sensitive financial information relating to contact tenders.

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Title of Report	Adoption of revised Contaminated Land Strategy	Ward All Wards	Key Decision? Yes
Summary of Decision	To adopt the latest revision of the Council's Contaminated Land Strategy.		

Decision maker Date of decision	Corporate Director Communities, Localities & Culture and Interim Head of Paid Service 08/05/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Ohid Ahmed, (Deputy Mayor) ohid.ahmed@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	All Directorates, Mayor's Advisory Board already consulted. Draft Strategy provided and discussed
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Andy Bamber, (Service Head Safer Communities, Crime Reduction Services, Communities, Localities and Culture) andy.bamber@towerhamlets.gov.uk, Andrew Weaver (Head of Environmental Protection, Communities Localities and Culture) andrew.weaver@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Overcrowding and Under-Occupation Statement	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Overcrowding and Under-Occupation Statement.		

Decision maker Date of decision	Cabinet 03/07/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	External - Tower Hamlets Housing Forum Through meetings/circulation of draft action plan
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, to be completed by 4th April 2013
Contact details for comments or additional information	Martin Ling, (Housing Policy Officer) martin.ling@towerhamlets.gov.uk, Jackie Odunoye (Service Head, Strategy, Innovation & Sustainability, Development & Renewal) jackie.odunoye@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendix 1 - Overcrowding and Under-Occupation Statement Appendix 2 - Action Plan Appendix 3 - Equalities Impact Assessment
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Strategic Plan 2013/14	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Strategic Plan 2013/14.		

Decision maker Date of decision	Cabinet 08/05/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	The Strategic Plan has been developed through engagement with all Council Directorates.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An equality analysis has informed the development of the Plan. The Strategic Plan incorporates the Council's Single Equality Framework.
Contact details for comments or additional information	Kevin Kewin (Service Manager, Strategy & Performance, Chief Executive's) kevin.kewin@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Private Sector Renewal Statement	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Private Sector Renewal Policy.		

Decision maker Date of decision	Cabinet 24/07/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Internal within the Directorate. Through meetings/circulation of draft action plan.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, to be completed by 4th April 2013
Contact details for comments or additional information	Martin Ling, (Housing Policy Officer) martin.ling@towerhamlets.gov.uk, Jackie Odunoye (Service Head, Strategy, Innovation & Sustainability, Development & Renewal) jackie.odunoye@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendix 1 - Private Sector Renewal Policy Appendix 2 - Action Plan Appendix 2 - Equalities Impact Assessment
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Determination of School Admission Arrangements for 2014/15	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>Cabinet is recommended to:-</p> <p>2.1 Agree the admission criteria for Tower Hamlets primary and secondary community schools in 2014/15, as set out in Appendices 1 and 2.</p> <p>2.2 Agree the scheme for co-ordinating admissions to Reception and Year 7 for 2014/15, as set out at Appendix 3.</p> <p>2.3 Agree the scheme for co-ordinating 'In-Year' Admissions for 2014/15, set out at Appendix 4.</p> <p>2.4 Agree the planned admission number for each Tower Hamlets School in 2014/15, set out at Appendix 5.</p> <p>2.5 Agree the revised constitution of the Tower Hamlets School Admission Forum as outlined in in Appendix 6.</p>		

Decision maker Date of decision	Cabinet 05/06/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) oliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Council Website, EEL, Schools and Governing Bodies, Neighbouring LAs, Diocesan Boards, Council of Mosques, School Admission Forum Full Public Consultation
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Terry Bryan, (Head of Pupil Admissions & Exclusions), Anne Canning (Interim Corporate Director Education Social Care and Wellbeing) anne.canning@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Contract Forward Plan Q2	Ward All Wards	Key Decision? Yes
Summary of Decision	Consider the contract summary and identify those contracts about which specific reports are needed before Cabinet, prior to contract award by the appropriate Chief Officer for the service area and authorise the relevant Corporate Director who holds the budget for the service area to award the contract or contracts.		

Decision maker Date of decision	Cabinet 03/07/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates have consulted at toll gates on the contracts to be procured and awarded Consultation at toll gates
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Claire Symonds, Zamil Ahmed (Service Head, Customer Access and ICT) claire.symonds@towerhamlets.gov.uk, (Senior Procurement Manager, Category and Contract Management) zamil.ahmed@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Strategic Performance, 13/14 General Fund Revenue Budget and Capital Programme Monitoring Q1	Ward All Wards	Key Decision? Yes
Summary of Decision	To note and agree the actions in the report		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings. Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Alan Finch, (Service Head Financial Services, Risk & Accountability, Resources) alan.finch@towerhamlets.gov.uk, Kevin Kewin (Service Manager, Strategy & Performance, Chief Executive's) kevin.kewin@towerhamlets.gov.uk
What supporting documents or other information will be available?	Files held by Directorates and Corporate Finance (7th Floor, Mulberry Place) and Strategic Performance Team
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Contract Forward Plan Q3	Ward All Wards	Key Decision? Yes
Summary of Decision	Consider the contract summary and identify those contracts about which specific reports are needed before Cabinet, prior to contract award by the appropriate Chief Officer for the service area and authorise the relevant Corporate Director who holds the budget for the service area to award the contract or contracts.		

Decision maker Date of decision	Cabinet 02/10/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates have consulted at toll gates on the contracts to be procured and awarded Consultation at toll gates
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Zamil Ahmed, (Senior Procurement Manager, Category and Contract Management) zamil.ahmed@towerhamlets.gov.uk, Claire Symonds (Service Head, Customer Access and ICT) claire.symonds@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Strategic Performance, 13/14 General Fund Revenue Budget and Capital Programme Monitoring Q2	Ward All Wards	Key Decision? Yes
Summary of Decision	To note and agree the actions in the report		

Decision maker Date of decision	Cabinet 04/12/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings. Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Alan Finch, (Service Head Financial Services, Risk & Accountability, Resources) alan.finch@towerhamlets.gov.uk, Kevin Kewin (Service Manager, Strategy & Performance, Chief Executive's) kevin.kewin@towerhamlets.gov.uk
What supporting documents or other information will be available?	Files held by Directorates and Corporate Finance (7th Floor, Mulberry Place) and Strategic Performance Team
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Contract Forward Plan Q4	Ward All Wards	Key Decision? Yes
Summary of Decision	Consider the contract summary and identify those contracts about which specific reports are needed before Cabinet, prior to contract award by the appropriate Chief Officer for the service area and authorise the relevant Corporate Director who holds the budget for the service area to award the contract or contracts.		

Decision maker Date of decision	Cabinet 08/01/14
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates have consulted at toll gates on the contracts to be procured and awarded Consultation at toll gates
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Zamil Ahmed, (Senior Procurement Manager, Category and Contract Management) zamil.ahmed@towerhamlets.gov.uk, Claire Symonds (Service Head, Customer Access and ICT) claire.symonds@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Contract Forward Plan Q1 (2014-15)	Ward All Wards	Key Decision? Yes
Summary of Decision	Consider the contract summary and identify those contracts about which specific reports are needed before Cabinet, prior to contract award by the appropriate Chief Officer for the service area and authorise the relevant Corporate Director who holds the budget for the service area to award the contract or contracts.		

Decision maker Date of decision	Cabinet 02/04/14
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates have consulted at toll gates on the contracts to be procured and awarded. Consultation at toll gates
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Zamil Ahmed, (Senior Procurement Manager, Category and Contract Management) zamil.ahmed@towerhamlets.gov.uk, Claire Symonds (Service Head, Customer Access and ICT) claire.symonds@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Welfare Reform and Discretionary Support	Ward All Wards	Key Decision? Yes
Summary of Decision	Note the likely impact of welfare reform and the limited funds available to provide support; Agree that proposals for the deployment of the temporary accommodation support fund following CMT comments and approval and are to be taken forward to Cabinet;		

Decision maker Date of decision	Cabinet 03/07/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Consultation has taken place with the Welfare Reform Task Group. This is a partnership body representing a cross section of groups in the borough and meets monthly. It is made up of Tower Hamlets Council directorates, housing providers, health partners, advice agencies, third sector groups and the DWP The consultation has taken place verbally in the group with members provided written background reading. The group has been able to discuss and feed into the report on an ongoing basis.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Quality Assurance is currently being undertaken and addresses a range of equality considerations. This includes monitoring and collecting evidence; assessing the impact and analysis; and a mitigation and action plan An initial Quality Assurance checklist will go to Cabinet on 3 July, although equalities analysis will remain ongoing as the fund is administered and monitored.
Contact details for comments or additional information	Colin Cormack, (Service Head Housing Options, Development & Renewal) colin.cormack@towerhamlets.gov.uk, Louise Russell (Service Head Corporate Strategy and Equalities, Chief Executive's) louise.russell@towerhamlets.gov.uk
What supporting documents or other information will be available?	DHP Criteria QA for Discretionary Support Funds, which include both the Temporary Accommodation Fund and Discretionary Housing Payments
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Tower Hamlets Multi Faith Burial Ground	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the terms of a land acquisition and management agreement for a Multi Faith Burial Ground.		

Decision maker Date of decision	Mayor's Executive Decision Making Not before 08/05/13		
Community Plan Theme	One Tower Hamlets		
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk		
Who will be consulted before decision is made and how will this consultation take place	n/a		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a		
Contact details for comments or additional information	Ann Sutcliffe (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk		
What supporting documents or other information will be available?	n/a		
Is there an intention to consider this report in private session and if so why?	Yes Under Paragraph 3 of Section 12A of the Local Government Act 1972 (Information relating to the financial or business affairs of any particular person (including the authority handling the information), the report will contain commercially sensitive financial information.		

Forward Plan May 2013

Title of Report	New Cross – Finsbury Market Cable Tunnel – Subsoil Disposal	Ward St Katharine's & Wapping	Key Decision? Yes
Summary of Decision	To agree to the proposed disposal of subsoil interests to UK Power Networks.		

Decision maker Date of decision	Cabinet 03/07/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Director of Finance; Assistant Chief Executive (Legal Services). n/a
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Ann Sutcliffe (Service Head Strategic Property, Development and Renewal) ann.sutcliffe@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	Under Paragraph 3 of Section 12A of the Local Government Act 1972 (Information relating to the financial or business affairs of any particular person (including the authority handling the information), the report will contain financial details in relation to the proposed capital receipt.

Forward Plan May 2013

Title of Report	Neighbourhood Planning – Application to establish a Neighbourhood Planning Forum and Area by 'network Wapping'	Ward Shadwell; St Katharine's & Wapping	Key Decision? Yes
Summary of Decision	Determination of network Wapping's application to become a Neighbourhood Planning Forum.		

Decision maker Date of decision	Cabinet 24/07/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	6-week statutory consultation period, engaging with: Relevant Directorates Relevant local Ward Councillors Local people and businesses Prospective 'network Wapping' Neighbourhood Planning Forum Tower Hamlets Housing Forum Discussions/meetings Email updates Project working East End Life public notice LBTH website updates and provision of application material (electronic copies) Provision of application material at St. George's Pools, Town Hall planning reception and Watney Market Idea Store (paper copies)
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No. However, the application and designation process requires prospective Neighbourhood Planning Forums to demonstrate how they address equalities issues in accordance with the Core Strategy Equalities Impact Assessment (2009) to ensure they are representative of the Neighbourhood Planning Area.
Contact details for comments or additional information	Michael Bell, (Strategic Planning Manager, Development & Renewal) michael.bell@towerhamlets.gov.uk, Peter Farnham, (Strategic Planning Officer), Owen Whalley (Service Head Planning and Building Control, Development & Renewal) owen.whalley@towerhamlets.gov.uk
What supporting documents or other information will be available?	Officer Decision Report Consultation Report Neighbourhood Planning Guidance Note (stage 1) 'network Wapping' application material: Application Form Map of proposed Neighbourhood Planning Area boundary Written constitution Background information
Is there an intention to	n/a

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consider this report in private session and if so why?

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Title of Report	Community Faith Buildings Support Scheme (2012-2015) - Round 1	Ward Bethnal Green North; Bethnal Green South; Blackwall & Cubitt Town; Bow East; Bow West; Bromley-By-Bow; East India & Lansbury; Limehouse; Mile End & Globe Town; Mile End East; Millwall; Shadwell; St Dunstan's & Stepney Green; Weavers; Whitechapel	Key Decision? Yes
Summary of Decision	Approve grant awards for Round 1 of the Community Faith Buildings Support Scheme.		

Decision maker	Mayor's Executive Decision Making		
Date of decision	Not before 27/05/13		
Community Plan Theme	A Great Place to Live		
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk		
Who will be consulted before decision is made and how will this consultation take place	The Corporate Grants Programme Board (CGPB) has recommended these decisions be taken. CGPB members Cllr Alibor Choudhury (Chair), Cllr Maium Miah, Heads of Service from CLC; Education, Social Care & Wellbeing; Legal Services and the Chief Executive of the CVS.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	An Equality Analysis has been carried out and is Appendix 5 of the report to the Corporate Grants Programme Board report.		
Contact details for comments or additional information	Dave Clark (Acting Service Head Resources, Development and Renewal) dave.clark@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Report to Corporate Grants Programme Board with the following appendices: Appendix 1 - Round 1 Recommended Funding Appendix 2 - Assessment Guidance and forms Appendix 3 - Project cost breakdown with items identified for funding Appendix 4 - Cabinet Report 3rd October 2012 proposing the Community Faith		

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	Buildings Support Scheme Appendix 5 - Community Faith Buildings Support Scheme - Round 1 - Equality Impact Assessment
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	Woolmore Primary School - Proposed Expansion	Ward Blackwall & Cubitt Town	Key Decision? Yes
Summary of Decision	To implement statutory proposals following consultation.		

Decision maker Date of decision	Cabinet 08/05/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) oliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Statutory consultation as prescribed in the press Publication as prescribed in press.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Pat Watson (Head of Building Control)
What supporting documents or other information will be available?	Cabinet report 13th March 2013 recommending publication of statutory proposals.
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Adult Autism Services	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>Cabinet will be asked to approve:</p> <p>(i) The establishment of a new Diagnostic and Intervention Service in partnership with Tower Hamlets Clinical Commissioning Group using NHS section 256 funding, commissioned via NHS procurement procedures; and</p> <p>(ii) The commissioning of day services/day opportunities using a spot commissioning approach to offer opportunities to new providers to set up in the Borough. This approach to be reviewed in October 2014.</p>		

Decision maker Date of decision	Cabinet 05/06/13
Community Plan Theme	A Healthy and Supportive Community
Cabinet Member	Councillor Abdul Asad, (Cabinet Member for Health and Wellbeing) abdul.asad@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	<ul style="list-style-type: none"> - Carers of People with Autism - People with Autism - Clinical Commissioning Group - East London Foundation Trust - Adults and Children's Clinician and Practitioner Teams - Commissioning and Health Senior Management Team - Education, Social Care and Wellbeing Departmental Management Team - Local and current providers of autism services <p>-Through membership on the Autism Project Team (and on-going Autism Partnership Board)</p> <p>-Consultation via questionnaire and workshop sessions in each paired LAP (Local Area Partnership Area)</p> <p>- Website page set up: www.towerhamlets.gov.uk/lgsl/851-900/867_consultation/autism_consultation.aspx</p> <ul style="list-style-type: none"> - Set up of local drop-in services (established and on-going) - Via East End Life and other local press - Local Provider forum
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes To be completed as part of the Learning Disabilities Modernisation Programme report to Cabinet on 9th February 2011.
Contact details for comments or additional information	Deborah Cohen (Service Head, Commissioning and Health, Education, Social Care and Wellbeing) deborah.cohen@towerhamlets.gov.uk
What supporting documents or other information will be available?	Joint Strategic Needs Assessment 2010/11 - Autism Factsheet: http://www.towerhamlets.gov.uk/lgsl/701-750/732_jsna.aspx LD Modernisation Programme Report and Minutes of Cabinet - 9th February

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	2011 http://moderngov.towerhamlets.gov.uk/ieListMeetings.aspx?CId=320&Year=0
Is there an intention to consider this report in private session and if so why?	n/a

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Title of Report	The Mayor's Housing Statement	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Mayor's Housing Statement.		

Decision maker Date of decision	Cabinet 24/07/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Extensive consultation with stakeholders on the supporting policies that will inform the Mayor's Housing Statement, e.g. Tenancy Strategy, Allocations Scheme and Homelessness Statement Through consultative forums/circulation of draft statements and online surveys.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes To be completed on 1st July 2013
Contact details for comments or additional information	Martin Ling (Housing Policy Officer) martin.ling@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendix 1 - Mayor's Housing Statement Appendix 2 - Equalities Impact Assessment
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Tower Hamlets Waste Strategy	Ward All Wards	Key Decision? Yes
Summary of Decision	To approve the Tower Hamlets Waste Strategy.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Shahed Ali, (Cabinet Member for Environment) shahed.ali@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Consultation has been undertaken with residents, key partners and neighbouring local authorities. The consultation was undertaken through a postal and online survey and through a series of roadshow events and focus group meetings held throughout the Borough.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes, to be completed by June 2013
Contact details for comments or additional information	Fiona Heyland (Head of Waste Strategy Policy and Procurement, Public Realm, Communities Localities & Culture) fiona.heyland@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Private Sector Housing Statement	Ward All Wards	Key Decision? Yes
Summary of Decision	Approval of the Private Sector Housing Statement.		

Decision maker Date of decision	Cabinet 03/07/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Private Landlords Forum Through meetings/circulation of draft statement
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes To be completed by 22nd April 2013
Contact details for comments or additional information	Martin Ling, (Housing Policy Officer) martin.ling@towerhamlets.gov.uk, Jackie Odunoye (Service Head, Strategy, Innovation & Sustainability, Development & Renewal) jackie.odunoye@towerhamlets.gov.uk
What supporting documents or other information will be available?	Appendix 1 - Private Sector Housing Statement Appendix 2 - Equalities Impact Assessment
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Strategic Performance, 12/13 General Fund Revenue Budget and Capital Programme Monitoring Q4	Ward All Wards	Key Decision? Yes
Summary of Decision	To note and agree the actions in the report.		

Decision maker Date of decision	Cabinet 03/07/13
Community Plan Theme	One Tower Hamlets
Cabinet Member	Councillor Alibor Choudhury, (Cabinet Member for Resources) alibor.choudhury@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Directorates will be consulted through Directorates Performance and Budget Leads as well as through DMT and CMT meetings.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Alan Finch, (Service Head Financial Services, Risk & Accountability, Resources) alan.finch@towerhamlets.gov.uk, Kevin Kewin (Service Manager, Strategy & Performance, Chief Executive's) kevin.kewin@towerhamlets.gov.uk
What supporting documents or other information will be available?	Files held by Directorates and Corporate Finance (7th Floor, Mulberry Place) and Strategic Performance Team.
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Mental Health and Housing: Response to the Scrutiny Challenge Session	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider the report of the scrutiny challenge session and agree the action plan in response to the review recommendations.		

Decision maker Date of decision	Cabinet 24/07/13
Community Plan Theme	A Great Place to Live
Cabinet Member	Councillor Rabina Khan, (Cabinet Member for Housing) rabina.khan@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	A Scrutiny Challenge Session was undertaken in December 2012. Part of the session focused on feedback from Members on public discussions around the housing application process.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	The decision does not require an Equality Analysis. There was a specific focus on Mental Health.
Contact details for comments or additional information	Paul Gresty Strategy, Policy and Performance Officer paul.gresty@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Removing Barriers to Youth Employment: Response to the Scrutiny Review	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider the report of the scrutiny working group and agree the action plan in response to the review recommendations.		

Decision maker Date of decision	Cabinet 11/09/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Shafiqul Haque, (Cabinet Member for Jobs and Skills) Shafiqul.Haque@towerhamlets.gov.uk
Who will be consulted before decision is made and how will this consultation take place	Consulted with partnership groups (Young People Preparing For Adulthood Taskgroup), met with key stakeholders (such as Tower Skills), focus groups with young people.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	n/a
Contact details for comments or additional information	Vicky Allen (Strategy Policy & Performance Officer, Strategy, Policy & Performance, Chief Executive's) vicky.allen@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013

Title of Report	Improving post-16 educational attainment in Tower Hamlets: Response to the Scrutiny Challenge Session	Ward All Wards	Key Decision? Yes
Summary of Decision	To consider the report of the scrutiny working group and agree the action plan in response to the challenge session recommendations.		

Decision maker Date of decision	Cabinet 24/07/13
Community Plan Theme	A Prosperous Community
Cabinet Member	Councillor Oliur Rahman, (Cabinet Member for Children's Services) oliur.rahman@yahoo.co.uk
Who will be consulted before decision is made and how will this consultation take place	Internal: -CSF staff involved as internal consultees, and provided findings from their post-16 educational attainment review -Advice, Information and Guidance services -Young Mayor External: -Heads of 6th forms -Tower Hamlets College -Queen Mary College (University of London) - Year 12 & 13 students in further education
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	The decision does not require an Equality Analysis. The final report will however look at whether any particular equality groups are disproportionately impacted.
Contact details for comments or additional information	Naznin Chowdhury (One Tower Hamlets) naznin.chowdhury@towerhamlets.gov.uk
What supporting documents or other information will be available?	n/a
Is there an intention to consider this report in private session and if so why?	n/a

Forward Plan May 2013